



## Schooling

- Year 12 (VCE/VCAL or equivalent)       Year 11  
 Year 10       Below Year 10

Year completed: \_\_\_\_\_

## Working with Children Check

*During your apprenticeship, you will be placed with a variety of host employers which may include working near or around children. It is a requirement of your application that you hold a valid Working with Children Check.*

Do you hold a current Working with Children Check?  Yes  No

Expiry date: \_\_\_\_\_

## Attachments to Application

*Please attach the following to your application*

1. Current Resume including any employment history or work experience
2. Copies of your School Leaving Certificate or VCE/VCAL results
3. Copies of all other completed qualifications

## Victorian Building Authority Requirements

To become a Registered Plumber at the end of your apprenticeship you will be required to complete declarations to the Victorian Building Authority as set out below. To ensure there is a pathway following your apprenticeship, you are required to make these declarations now to Master Plumbers/Plumbing Apprenticeships Victoria:

1. Have you been convicted of any offence involving fraud, dishonesty, drug trafficking or violence that was punishable by imprisonment for 6 months or more?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2. Have you been convicted of an offence under any law regulating plumbing work or specialised plumbing work?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3. Have you had your authorisation to carry out plumbing work or specialised plumbing work suspended or cancelled for any reason other than failure to renew that authorisation?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4. Have you ever been insolvent under administration?	Yes <input type="checkbox"/> No <input type="checkbox"/>
5. Have you ever been convicted of an offence against	
(a) the Fair Trading Act 1985?	Yes <input type="checkbox"/> No <input type="checkbox"/>
(b) the Fair Trading Act 1999?	Yes <input type="checkbox"/> No <input type="checkbox"/>
(c) the Trade Practices Act 1974?	Yes <input type="checkbox"/> No <input type="checkbox"/>
(d) the Australian Consumer Law (Victoria)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
(e) the Competition and Consumer Act 2010 (Cwth)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
6. Are you currently disqualified from acting as a licensed or registered plumber (or equivalent occupation that is regulated?)	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Yes <input type="checkbox"/> No <input type="checkbox"/>

If you answered Yes to any of these Declarations you are advised to speak directly to the [Victorian Building Authority](#) before proceeding with your application. If you continue with this application please provide full details of the circumstances below. Please attach additional sheets if required.

employment policies to divulge any arrests or convictions during the course of your employment to ensure that you and we comply with the law and support services can be provided where needed. As such, please disclose any arrests or convictions that are not otherwise disclosed above.

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## Confidential Pre-Employment Medical Check

We need to ensure that you are medically fit to perform the role you are applying for and that, if required, we can provide reasonable support if you need it.

If your application proceeds, it will be subject to passing a medical examination which includes a review of your answers below, colour blindness, drug screening and hearing testing. To help us perform these assessments and to keep you safe, we are relying on you to answer these questions honestly. False or misleading responses can result in disciplinary action which may in future result in the termination of your employment.

I \_\_\_\_\_ certify that the particulars contained in the Pre-Employment Medical Check are true and correct to the best of my knowledge and authorise MPA to discuss the details with appropriately qualified medical personnel and the host employer for the purpose of assessing suitability for the role and supporting my employment.

I understand that in all other respects MPA is bound by the Privacy Act 1988 and will not disclose the information contained in this Pre-Employment Medical Check without my permission, but that MPA may be required to disclose this information by instrument of the law.

### Health Screening

Do you smoke cigarettes?	<input type="checkbox"/> Yes _____ per day	<input type="checkbox"/> No
Do you drink Alcohol?	<input type="checkbox"/> Yes _____ standard drinks per day	<input type="checkbox"/> No
Do you take prescription medication?	<input type="checkbox"/> Yes _____ type and dosage	<input type="checkbox"/> No
Do you take non-prescription medication or drugs?	<input type="checkbox"/> Yes _____ type and dosage	<input type="checkbox"/> No
Do you have vision impairment or colour blindness?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have any hearing problem or condition?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have any balance problems?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you affected by heights or confined spaces?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you suffer from any skin condition?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have any repetitive strain, musculoskeletal injury, arthritic condition or weakness?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you suffer from a heart or blood clotting condition?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you suffer from a sleeping disorder such as sleep apnea or do you experience fatigue?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you suffer from high or low blood pressure?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you suffer from Asthma or any respiratory or lung condition?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Do you suffer from Epilepsy or any other condition affecting the nervous system?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you suffer from a diabetic condition?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever suffered from any form of cancerous skin condition?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you currently vaccinated for hepatitis A & B?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you suffer from any allergies that you may be exposed to while a plumbing apprentice?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If you have answered 'yes' to any of the above, please tell us more information as to the nature of the condition

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Do you have any difficulties with the following activities?

Walking on rough ground	<input type="checkbox"/> Yes <input type="checkbox"/> No	Climbing a ladder or steps	<input type="checkbox"/> Yes <input type="checkbox"/> No
Kneeling or crouching	<input type="checkbox"/> Yes <input type="checkbox"/> No	Using hand tools	<input type="checkbox"/> Yes <input type="checkbox"/> No
Stranding for more than 2 hours	<input type="checkbox"/> Yes <input type="checkbox"/> No	Sitting for more than 2 hours	<input type="checkbox"/> Yes <input type="checkbox"/> No
Turning your head rapidly	<input type="checkbox"/> Yes <input type="checkbox"/> No	Concentrating on what you are doing	<input type="checkbox"/> Yes <input type="checkbox"/> No
Having a conversation in English	<input type="checkbox"/> Yes <input type="checkbox"/> No	Gripping firmly with both hands	<input type="checkbox"/> Yes <input type="checkbox"/> No
Lifting or bending	<input type="checkbox"/> Yes <input type="checkbox"/> No	Using hand tools	<input type="checkbox"/> Yes <input type="checkbox"/> No
Reading ordinary print	<input type="checkbox"/> Yes <input type="checkbox"/> No	Repetitive movement of hands or arms	<input type="checkbox"/> Yes <input type="checkbox"/> No

If you have answered 'yes' to any of the above, please tell us more information as to the nature of the difficulty

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Please provide details of any surgical procedure, serious condition or injury requiring attendance at a hospital in the last 10 years:

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I declare that:

1. All information provided by me during the application process is true and correct to the best of my knowledge;
2. I have personally completed this form without assistance
3. I am ready, willing and able to undertake the duties of the position without restriction or limitation and without risk to myself or others;
4. I am aware that I will be required to undertake a comprehensive medical examination and drug and alcohol testing as part of my application and ongoing employment; and
5. I have reviewed the job description, training plan, pathway and other information contained on the MPA [website](#) and understand the requirements of the apprenticeship.

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Signature of Applicant

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Date:

## Language, Literacy & Numeracy Assessment

*We are committed to supporting candidates undertaking apprenticeships and traineeships to meet the required literacy & numeracy standard. In order to assess the support you may need and your suitability for the role you are interested in, please complete this short quiz. If you are successful in obtaining an apprenticeship or traineeship with us, you will be further assessed and supported in conjunction with the nominated Registered Training Organisation.*

### Part 1 - Reading Comprehension

#### *The Australian Apprenticeships System*

Australian Apprenticeships encompass all apprenticeships and traineeships. They combine time at work with training and can be full-time, part-time or school-based.

Australian Apprenticeships (Apprenticeships and Traineeships are both classified as *Australian Apprenticeships*) are the best way to combine training and employment and they can lead to a nationally recognised qualification. Australian Apprenticeships are available to anyone of working age and do not require any entry qualifications. You can be a school-leaver, re-entering the workforce or simply wishing to change careers.

Australian Apprenticeships offer:

- A great way to get a head start in a chosen career.
- Paid work and structured training that can be on-the-job, off-the-job or a combination of both.
- Competency based progression and completion of the formal training with a Registered Training Organisation which means you can complete your qualification more quickly, however in Victoria in order to become a registered plumber the Victorian Building Authority most often requires you to complete the full 4 year apprenticeship.
- Existing skills and prior experience are recognised and course credit granted, potentially reducing formal training time.
- Available as full-time or part-time, or even whilst you may be in secondary school.
- Leads to a nationally recognised qualification that an articulate to further qualifications.

Australian Apprenticeships and Traineeships are available in a variety of certificate levels in more than 500 occupations across Australia. These are in traditional trades as well as a diverse range of careers across business and industry.

For information as to how this applies in the context of plumbing apprenticeships, please review the information contained [here](#).

#### *Group Training*

Group Training is an employment and training arrangement where an organisation employs apprentices and trainees, and then places them with 'host employers', usually small to medium-sized enterprises. The Group Training Organisation (GTO) is responsible for the quality and continuity of your employment and training, ensuring you attend a safe workplace and provides mentoring support.

We will provide you with a dedicated mentor or 'field officer' to assist you in completing your qualification and be a contact point in relation to your welfare. Where appropriate we can 'rotate you' or place you with other host employers to ensure you obtain the skills you need in order to be proficient in your qualification and ensure you can later obtain registration with the Victorian Building Authority. Finally, as this is part of our core business, you can be sure your wages and conditions will comply with the applicable industrial instrument.

#### *About MPA*

The Master Plumbers Association was established in 1891 as an employer association representing and assisting the plumbing industry. We operate a GTO in Victoria employing up to 180 apprentices at any one time which commenced in 1981. In 2009, we established a state of the art nation leading training centre - our Plumbing Industry Climate Action Centre, where most of our GTO apprentices are formally trained if the location is convenient to you. The training provided at PICAC ensures that your apprenticeship training is always modern and future oriented, providing you with training on the latest methods and products as soon as they are available.

Doing an apprenticeship with the MPA enables you to participate in a diverse field of work as we can place you with a variety of host employers to complete your on the job training. There are many classes that make up the breadth of the skills that you will obtain. These include:

- Gas fitting
- Roofing
- Drainage
- Sanitary
- Water supply
- Mechanical services

The advantage of completing your apprenticeship through MPA is that you can learn and understand each field, and if you wish later in your apprenticeship, you can elect to specialise in a field.

All of the information about the pathways available to you once you complete your qualification, the standard training plan we use our policies, procedures and conditions of employment are available on our [website](#). Please review these prior to submitting this application.

## Questions

*Please answer the following questions from the excerpt above*

1. An Apprenticeship can be undertaken on which basis?
  - a. Full time
  - b. Part time
  - c. Whilst still in secondary school (Australian School Based Apprenticeship)
  - d. All of the above
2. An Apprenticeship results in a \_\_\_\_\_ qualification.
3. What does 'competency based' mean in the context of obtaining a plumbing qualification?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
4. Are you paid whilst attending formal training whilst in an Apprenticeship?  Yes  No
5. How long has MPA offered Group Training? \_\_\_\_\_
6. When was MPA established? \_\_\_\_\_
7. Explain what Group Training is and how completing your apprenticeship with MPA can benefit you:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## Part 2 – Spelling

*Please correct the spelling of the words below*

Apprenticeshep	
Competensy	
Empoyment	
Progression	
Completon	

### Part 3 – Mathematical Ability

*Please complete the following calculations showing your working out/method*

Add 436 and 58	
Add 0.4 and 8.07	
Subtract 169 from 583	
Multiply 25 by 32	
Divide 144 by 6	
Convert $\frac{1}{4}$ to decimals	
What is $7^2$ ?	
How many centimetres are in 6.25m?	
What would you be paid if you worked 38 hours and were paid \$18.50 for each hour?	
If a room is 5m wide by 4m long, what is its area?	
Plastic water pipe costs \$7.50 for a six-metre length. How many lengths of pipe can you buy for \$150?  How many metres of pipe will you have?	