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| High Risk COVIDSafe Plan Attachment*Construction* |

This attachment should be completed **in addition to the Victorian workplace COVIDSafe Plan**, available at [Business Victoria](https://www.business.vic.gov.au/disputes-disasters-and-succession-planning/covid-safe-business/creating-a-covid-safe-workplace).

The completion of the ‘High Risk COVIDSafe Plan Attachment: Construction’ is required for all construction sites in metropolitan Melbourne areas under Stage 4 restrictions.

Additional business operating reductions and restrictions apply to small-scale construction sites, early stage residential land development sites and large-scale construction sites. All civil works and all building and construction activities (whether publicly or privately funded) are subject to the large-scale, small-scale and early stage residential land development site tests and restrictions (as applicable to that site), unless those activities:

* constitute construction of critical and essential infrastructure; or
* constitute critical repairs to any premises where required for emergency and safety (as provided for by the Stage 4 Restrictions “Permitted Work Premises” published on the [DHHS website](https://www.dhhs.vic.gov.au/business-industry-stage-4-restrictions-covid-19).

A construction site is considered large scale for the purposes of this attachment if it is:

* Permitted to be (at completion) more than three storeys high (excluding basement); or
* Larger than 1,500m2 floor size or
* Any office or retail fit-out, or
* Industrial, large format or retail use

A construction site is considered small scale for the purposes of this attachment if it is a construction site that does not meet the definition of a large-scale construction site.

A construction site is considered an early stage residential land development site if it is the site of an early stage residential land development project. An early stage residential land development project comprises all civil works undertaken on open air, large greenfield sites that are associated with and preparatory to the construction of multiple individual residential dwellings on that site (including site remediation and site preparation works, construction of utilities and construction of trunk infrastructure). Please note that once construction of any individual dwelling commences on any part of the site, the construction of that dwelling on that part of the site is regarded as a small-scale construction project, and no longer an early stage residential land development project.

Construction of critical and essential infrastructure means:

1. construction or maintenance (including civil works and building activities) of critical and essential infrastructure that is urgently required for the purposes of sustaining human health, safety and wellbeing, regardless of whether those activities are privately or publicly funded;
2. activities prescribed by government from time to time as “State Critical Infrastructure Projects”;
3. construction for the purposes of national security and defence; and
4. activities that are determined by Government to have satisfied the test in (a) and endorsed by the Chief Health Officer on a case by case basis.

These restrictions take effect across metropolitan Melbourne at 11.59pm, Friday 7 August 2020.

**Reduction of onsite workforce**

All workers count towards the daily worker limit with the exception of workers specifically dedicated to oversight of COVIDSafe functions in the workplace, workers undertaking emergency repairs and maintenance and workers engaged as suppliers and in deliveries – for example, workers operating concrete trucks, concrete testers and the like who are only present onsite for a short period of time.

Workers that provide architecture, surveying, building inspection and engineering services must work from home where possible.  Where these workers are required to attend sites for inspection and safety purposes, they are counted as workers. Workers in this category who need to move between sites should visit no more than three sites per week, except where those visits are required to meet a minimum statutory obligation or requirement.

**For small-scale construction sites:**

* worksites must not operate with more than five people plus a supervisor onsite at any one time.

**For early stage residential land development sites:**

* worksites must not operate with more than 10 workers per hectare
* All workers count towards the density restrictions.

**For large scale construction sites:**

* worksites must not operate with more than the daily maximum workers on site, calculated as the higher of:
  + 25% of their baseline workforce; or
  + Five workers.

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| **Site details** | |
| **Address** |  |
| **Site contact details**   * **Name** * **Contact number** |  |
| **Nature of Activities undertaken at Site** |  |

1. **Are you a large-scale construction site with more than five workers on site at any one time? Yes / No**

*If yes, please complete Reduction of onsite workforce – large scale construction sites section and Additional Requirements section below.*

1. **Are you an early stage residential land development? Yes / No**

*If yes, please complete Reduction of onsite workforce – large scale construction sites section and Additional Requirements section below.*

1. **Are you a small-scale construction site or have answered “No” to all the above questions? Yes / No**

If yes, complete the Additional Requirements section only.

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| **Reduction of onsite workforce – large scale construction sites** | |
| You must reduce your daily maximum number of workers to 25% of your baseline workforce or 5 workers, whichever is higher.  To calculate baseline workforce, use the average daily number of workers on site across the project lifecycle, as derived from the project’s resourcing plan as at 31 July 2020. Project lifecycle commences from the date of on-site mobilisation and ends at handover.  The resourcing plan and calculation are subject to audit. | |
| **What is your baseline workforce (before reducing workforce)?** |  |
| **What is your reduced daily maximum workforce?** |  |
| **Additional information** | |

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| **Reduction of onsite workforce – early stage residential land development sites** | |
| You must reduce your daily onsite workforce to ensure density restrictions of no more than 10 workers per hectare are met. | |
| **What is the size of your site in hectares?** |  |
| **What is your reduced daily workforce capacity per day?** |  |
| **Reduction of onsite workforce – early stage residential land development sites** | |

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| **Additional requirements** | |
| **Requirement** | **Action to prepare for our response** |
| **Where practicable, design COVIDSafe plans with input from employees and their representatives** |  |
| **Establish a process to keep business records and calculations used to establish the restricted workforce levels (e.g. including roster, time and attendance, payroll and other site attendance records)** |  |
| **Limit movement between multiple sites.**  *If you are a small-scale construction site employer, see additional requirements below.* |  |
| **Workers are prohibited from carpooling to and from work if they do not reside together.** |  |

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| **Additional requirements – only complete the section relevant to your operation** | |
| **Requirement** | **Action to prepare for our response** |
| **If you are a small-scale construction site operator:**  **In addition to the requirement to limit movement between multiple sites generally, you must:**   * **limit movement of workers between different sites where possible**   **However, supervisors can move between sites and specialist contractors can move between up to three sites per week, subject to enhanced COVID safe practices.** |  |
| **If you are a large-scale construction site operator:**  **In addition to the requirement to limit movement between multiple sites generally, you must ensure specialist contractors that need to move between sites visit no more than three sites per week.** |  |
| **If you are an early stage residential land development site operator:**  **In addition to the requirement to limit movement between multiple sites generally, you must limit movement of workers between different sites where possible.** |  |

**Declaration**

I will comply with all the requirements outlined in this form.

I will comply with any relevant guidance [issued by government](https://www.business.vic.gov.au/disputes-disasters-and-succession-planning/covid-safe-business/creating-a-covid-safe-workplace) and the requirements of the Workplace (Additional Industry Obligations) Directions.

To the best of my knowledge, I acknowledge the above is true and correct, with appropriate documentation/evidence in place and available for inspection.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_