

## Policy

Master Plumbers' recognises its moral and legal responsibilities under occupational health and safety (OHS) legislation to provide a safe and healthy work environment. The law also allocates responsibility to the people to whom this policy applies to ensure a safe and healthy environment.

NOTE: Occupational Health and Safety (OHS) is also known as Workplace Health and Safety (WHS) under federal legislation. This legislation has not been enacted in Victoria and the existing legislation refers to Occupational Health and Safety. Master Plumbers' uses the term OHS in all its current policies and procedures.

Master Plumbers' will:

- provide a safe and healthy workplace and working conditions
- provide training to enable all staff to work safely
- comply with all relevant legislation and industry standards
- provide support and assistance to staff and students
- provide adequate resources to aid staff and students to fulfil their responsibilities (including first aid boxes and *PremD02 First aid manual* available to staff and students)

- record and investigate all reported injuries, accidents and near misses, and take action to prevent them recurring

- ensure that appropriate return to work programs are available to staff that require them
- conduct regular hazard audits of its premises and of any external training venue reviews.

The delivery and assessment of all programs incorporates relevant OHS requirements. Master Plumbers' has OHS procedures specific to the delivery and assessment of its programs.

While at work, all Master Plumbers' staff will:

- take reasonable care to ensure all health and safety procedures are implemented at all times
- identify and support measures to eliminate or minimise unsafe conditions
- assume personal responsibility for their own safety and for those of other work colleagues by always operating in a safe and appropriate manner.

Master Plumbers' prohibits smoking, except in designated smoking areas, and the possession and use of alcohol and/or illegal drugs, on its premises.

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