



## CPD Application Form – for training providers

<b>Name of training provider</b>
<b>Key contact</b>
<b>Address</b>
<b>Phone number</b>
<b>Email address</b>

## Training Information

<b>Training/event name</b>
<b>Location of training</b>
<b>Date(s) of training</b>
<b>Timing of training</b> - not including meal times or breaks
<b>Suitable for licensed and/or registered plumbers?</b>
<b>Training/Event type</b>
Private or public - would you like it listed on the CPD Toolbox?



<b>Delivery</b>
<ul style="list-style-type: none"><li>• Online e.g. webinars or eLearning</li><li>• Face to face</li><li>• Trade show</li><li>• Workshop/event</li><li>• Conference</li><li>• Publication/technical information sheet</li></ul>
<b>Name and details of the facilitator</b>
<b>Training content</b> - what information will be covered in the training/event?
<b>Learning outcomes for the training/event</b> e.g. By the end of the activity the attendee will be able to...
<b>Is there a practical component of the activity?</b> Will the attendee have an opportunity to practice what they have learnt?
<b>Is there an assessment or quiz after the training?</b> Can you show that learning has occurred in the attendee?

Please send this completed application form to [cpd@plumber.com.au](mailto:cpd@plumber.com.au). Once your application has been reviewed you will be informed of the approved CPD points that have been allocated to the activity. Where the approved training is a public event, Master Plumbers will ensure that all details of the activity will be listed on the CPD Toolbox as a CPD approved activity. Once approved a course is valid for one year providing there are no changes to the structure and learning outcomes.