

## Apprenticeship Training Plan

### CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Employer: Test MP Account

**Qualification:** CPC32420 - Certificate III in Plumbing

**Apprentice name:** Estelle Timmermans

**Epsilon number:** 1010101010

## Please read before completing this Training Plan

### Who develops this Training Plan?

This Training Plan is developed by Master Plumbers as the Registered Training Organisation (RTO), the employer and the apprentice.

It outlines who provides the training and assessment and how, when and where it occurs.

This Training Plan is a working document that can be amended as required. The Training Plan must be updated regularly during the Training Contract.

### What does this Training Plan record?

There are **three** parts.

**Part I** records relevant details of the parties responsible under the Training Contract.

It shows the proposed time line for the qualification.

**Part II** records the delivery and assessment arrangements for the qualification.

It also shows suggested points of employer contact.

At these points Master Plumbers will consult with the employer to gather feedback on the workplace performance and competency achievement of the apprentice.

**Part III** verifies that the apprentice has satisfied all the requirements of the qualification and the employer has completed all the employer has returned written confirmation of the apprentice's competence as an employee in the workplace to the RTO.

### Grouping of units

The Training Plan will group units together in projects that reflect typical industry work tasks and practices and the delivery strategy developed for the apprenticeship.

At each contact point employers will provide feedback on the performance of the apprentice in these tasks in the workplace.

### Competency Based Training

Competency in the plumbing industry is having plumbing specific knowledge and skills and being able to demonstrate that knowledge and skill consistently over time in the workplace.

This Training Plan is designed to focus on the apprentice gaining the knowledge and skills to the standard performance required by industry as detailed in the qualification.

Competency based training and completion allows apprentices to move through their apprenticeship as they attain competencies rather than by serving time.

### Responsibilities

**The apprentice/trainee's responsibilities include, but are not limited to:**

- Jointly selecting the RTO with the employer
- Contributing towards the development of the Training Plan
- Attending work, doing their job, and following the employer's instructions, as long as these are lawful
- Working towards achieving the stated qualification
- Undertaking all training and assessment contained in this Training Plan
- Liaising with the RTO and employer to determine the achievement of competence in required skills

**The employer's responsibilities include, but are not limited to:**

- Jointly selecting the RTO with the apprentice
- Contributing towards the development of the Training Plan
- Providing on-job skill development
- Maintaining training records
- Providing the apprentice with feedback on progress
- Liaising with the RTO and apprentice to determine the achievement of competence in required skills
- Providing a higher duty of care in regard to apprentices under the age of 18 years

**The RTO's responsibilities include, but are not limited to:**

- Providing off-job training and assessment in accordance with this Training Plan
- Providing the employer with regular reports on the apprentice's progress and achievement
- Notifying the employer of apprentice issues that may affect successful completion of the Training Contract
- Explaining and offering Recognition of Prior Learning (RPL) or Credit Transfer (CT) to the apprentice
- Liaising with the employer and apprentice to determine the achievement of competence in required skills

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### Amount of Training

The amount of training is the notional time expected for the apprentice to formally engage with the learning resources provided to meet the requirements of the qualification.

Program Unique Supervised Hours (PUSH) is the total number of unique (non-overlapping) hours of supervised training and assessment activity for the Program (course/qualification) enrolment. In this context, supervised hours represent the proposed hours of structured and supervised learning and assessment undertaken with Master Plumbers required to sufficiently address the content of the units. These include hours allocated for learning and assessment activities that are delivered face to face.

The non-scheduled hours or Self-Directed Learning (SDL) represent activities that contribute to achieving the qualification outcomes and not be directly supervised by a Master Plumbers' trainer or assessor. Activities include self-directed learning to consolidate and further knowledge.

	Total Nom Hours	Total Units	Total Blocks	F2F (Hrs)	SDL (Hrs)	PUSH
<b>*General + Roofing</b>	1280	68	25	1000	280	1280
<b>*General + Mechanical</b>	1643	82	31	1240	403	1643
<i>* Training commitment will vary according to the plumbing stream elected.</i>						

*Master Plumbers acknowledges that the apprentice has been recruited into the plumbing industry and employed as a plumbing apprentice under contract by an employer or Group Training Organisation. The employment relationship and the qualification the apprentice is seeking to enrol in have been approved by an Apprenticeship Support Australia organisation. The apprentice is registered on the EPSILON system which has allocated the apprentice to the Master Plumbers' RTO. Pending the outcome of the apprentice's LLN review the apprentice may be referred to external support services.*

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**Competency Based Completion Training Plan Part I**

Qualification	Qualification	Certificate III in Plumbing	Apprentice	Name	Estelle Timmermans
	Qualification Code	CPC32420		Epsilon (if known)	1010101010
	Apprenticeship	New Entrant Trainee		RTO Student ID No.	52926
	Full time/Part time	Full Time		Workplace Job Title	
	Approved Training Scheme Duration			Contact Number	0481 845 823
	Commencement Date	06/06/2024		Current position title and/or the broad responsibilities of the Apprentice/Trainee in the workplace	
	Proposed Completion Date	05/06/2028			
Employer	Name	Test MP Account	RTO	Name	Master Plumbers & Mechanical Services Association of Australia
	Work Location			RTO Address	15/306 Albert Street Brunswick VIC 3056
	Contact Person	Jay Clarke		Contact Person	Estelle Timmermans
	Position	<i>Employer Primary Contact</i>		Position	
	Contact Number			Contact Number	(03) 9356 7303   Mobile: 0430 789 671
Host Employer (if applicable)	Name		Training	Email Address	brendan.gould@plumber.com.au
	Work Location			RTO Code	3937
	Contact Person			Expected Program Duration	4 Years
	Position			Proposed Commencement Date	06/06/2024
	Contact Number			Proposed Completion Date	05/06/2028

I have completed a pre-training review and have contributed to development of this Training Plan.  
I am aware of my responsibility to ensure that this Training Plan and its ongoing development is implemented and monitored over the duration of the Training Contract.

Employer Representative:		Apprentice/Trainee:		RTO Representative:	
Name	Jeff Rowden	Name	Estelle Timmermans	Name	
Signature		Signature		Signature	
Date		Date		Date	

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**Competency Based Completion Training Plan Part I**

Total Scheduled Hours	1,280		
Total Recognition of Prior Learning (RPL) Hours Granted (if applicable)	0		
Total Credit Transfer (CT) Granted (if applicable)	0		

<p><b><sup>2</sup> For School Based Apprenticeships only</b></p> <p>For the Training Contract to be registered with the Office of Training and Tertiary Education as a SBNA, a school representative is required to sign the student's Training Plan. The school's acknowledgement indicates awareness of the Training Plan and the study, training and work commitments of the student.</p> <p>In signing the Training Plan, the school is not endorsing the quality of the training for the SBNA, the occupational health and safety arrangements, or the wage arrangements/requirements. The Training Plan, signed off by the school, must be returned to the RTO as soon as possible to enable training to commence.</p>	<p><b>Name of School</b></p>	<p><b>Representative signature</b></p>		
		<p><b>Name</b></p>		
		<p><b>Date</b></p>		

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## Competency Based Completion Training Plan Part II

Persons responsible for the delivery and/or assessment of units are contained in the RTO Trainer Skills Matrix and Delivery Schedule.

Unit Code	Unit Title	Nom Hours	Proposed Commencement Date	Proposed Completion Date	Actual Commence Date	Actual Completion Date	Delivery Mode	Responsibility for Training Employer or RTO	Assessment Method	Assessment Outcome	Trainer / Assessor	Assessor Signature	Date
CPCPCM2043	Carry out WHS requirements	50	2024-06-06	2024-07-08			NNY (W)						
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	20	2024-06-06	2024-07-08			NNY (W)						
CPCPCM2039	Carry out interactive workplace communication	10	2024-06-06	2024-07-08			NNY (W)						
CPCPCM2046	Use plumbing hand and power tools	40					NNY (W)						
UEECD0007	Apply work health and safety regulations, codes and practices in the workplace	20	2024-06-06	2024-07-08			NNY (W)						
CPCCCM2012	Work safely at heights	8					NNY (W)						
CPCCCM3001	Operate elevated work platforms up to 11 metres	32					NNY (W)						
CPCPCM2055	Work safely on roofs	20					NNY (W)						
HLTAID011	Provide First Aid	18					NNY (W)						
CPCPCM3023	Fabricate and install non-ferrous pressure piping	12					NNY (W)						
CPCPCM2048	Cut and join sheet metal	8					NNY (W)						
CPCPCM2040	Read plans, calculate quantities and mark out materials	28					NNY (W)						
CPCPCM3024	Prepare simple drawings	20					NNY (W)						
CPCPCM2047	Carry out levelling	6					NNY (W)						
CPCPIG2021	Design domestic urban irrigation systems	5					NNY (W)						

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Unit Code	Unit Title	Nom Hours	Proposed Commencement Date	Proposed Completion Date	Actual Commence Date	Actual Completion Date	Delivery Mode	Responsibility for Training Employer or RTO	Assessment Method	Assessment Outcome	Trainer / Assessor	Assessor Signature	Date
CPCPIG3021	Set out, install and commission irrigation systems	4					NNY (W)						
CPCPIG3022	Install and commission domestic irrigation pumps	4					NNY (W)						
CPCPWT3021	Set out and install water services	36					NNY (W)						
CPCPWT3026	Install and fit off sanitary fixtures, water services and adjust water service controls	36					NNY (W)						
CPCPWT3027	Install backflow prevention devices	6					NNY (W)						
CPCPWT3028	Install property service	10					NNY (W)						
CPCWC2001	Complete penetrations and flashings	20					NNY (W)						
CPCPCM2045	Handle and store plumbing materials	6					NNY (W)						
CPCPCM3021	Flash penetrations through roofs and walls	18					NNY (W)						
CPCPRF3022	Fabricate and install roof drainage systems	48					NNY (W)						
CPCPCM3022	Weld polymer pipes using fusion method	8					NNY (W)						
CPCPSN3022	Install discharge pipes	28					NNY (W)						
CPCPGS3056	Size and install consumer gas piping systems	32					NNY (W)						
CPCPCM3025	Install trench support	16					NNY (W)						
CPCPDR2021	Locate and clear blockages	8					NNY (W)						
CPCPCM2049	Cut using oxy-acetylene equipment	8					NNY (W)						
CPCPCM2052	Weld mild steel using oxy-acetylene equipment	16					NNY (W)						
CPCPDR3021	Plan layout and install below ground sanitary drainage systems	38					NNY (W)						
CPCPGS3049	Install gas appliance flues	12					NNY (W)						

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CPCPGS3054	Calculate and install natural ventilation for Type A gas appliances	8					NNY (W)						
CPCPGS3061	Install and commission Type A gas appliances	30					NNY (W)						
CPCPCM2054	Carry out simple concreting and rendering	16					NNY (W)						
CPCPRF2023	Collect and store roof water	10					NNY (W)						
CPCPSN3025	Install pre-treatment facilities	8					NNY (W)						
CPCPWT3024	Install and maintain domestic water treatment equipment	10					NNY (W)						
CPCPWT3025	Install water pumpsets	8					NNY (W)						
CPCPRF2022	Select and install roof sheeting and wall cladding	30					NNY (W)						
CPCPRF3021	Receive roofing materials	4					NNY (W)						
CPCPRF3023	Fabricate and install external flashings	16					NNY (W)						
CPCPRF3024	Install roof components	10					NNY (W)						
CPCPRF3026	Install roof sheets, wall cladding and complex flashings	30					NNY (W)						
CPCPWT3020	Connect and install storage tanks to a domestic water supply	12					NNY (W)						
CPCPWT3022	Install and commission water heating systems and adjust controls and devices	35					NNY (W)						
CPCPWT3029	Install water pipe systems	12					NNY (W)						
CPCPGS3046	Install LPG systems in caravans, mobile homes and mobile workplaces	12					NNY (W)						
CPCPGS3047	Install LPG systems in marine craft	12					NNY (W)						
CPCPGS3048	Install gas pressure control equipment	8					NNY (W)						

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CPCPGS3059	Install LPG storage of aggregate storage capacity up to 500 litres	22					NNY (W)						
CPCPGS3060	Install LPG storage of aggregate storage capacity exceeding 500 litres and less than 8 kl	4					NNY (W)						
CPCPDR2025	Install stormwater and sub-soil drainage systems and drain work site	20					NNY (W)						
CPCPDR2026	Install prefabricated inspection openings and inspection chambers	4					NNY (W)						
CPCPDR3023	Install on-site domestic wastewater treatment plants and disposal systems	25					NNY (W)						
CPCPRF3025	Install roof coverings to curved roof structures	12					NNY (W)						
CPCPSN3026	Install sewerage pumpsets	8					NNY (W)						
CPCPSN3011	Plan the layout of a residential sanitary plumbing system and fabricate and install sanitary stacks	36					NNY (W)						
CPCPCM2053	Weld using metal arc welding equipment	16					NNY (W)						
CPCPGS3051	Purge consumer piping	8					NNY (W)						
CPCPGS3052	Maintain Type A gas appliances	12					NNY (W)						
CPCPGS3053	Disconnect and reconnect Type A gas appliances	16					NNY (W)						
CPCPFS3031	Fabricate and install fire hydrant and hose reel systems	40					NNY (W)						
CPCPFS3038	Test and maintain fire hydrant and hose reel installations	60					NNY (W)						
CPCPCM2041	Work effectively in the plumbing services sector	15					NNY (W)						
CPCPFS3037	Install residential life safety sprinkler systems	60					NNY (W)						

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Assessment Method/s				
1 Written Questions	2 Case Study	3 Practical Observation	4 Project	5 Role Play
Assessment Outcomes				
C - Competent	NYC - Not Yet Competent	CT - Credit Transfer	RPL - Recognition of Prior Learning	W - Withdrawn/Discontinued

Training Methodology			
Delivery Mode Identifier			
Key	Description	Key	Description
YNN	Internal only	YNY	Combination of internal and workplace-based
NYN	External only	NYY	Combination of external and workplace-based
NNY	Workplace-based only	YYY	Combination of all modes
YYN	Combination of internal & external	NNN	Not applicable (RPL or credit transfer)
Predominant Delivery Mode			
Key	Description	Key	Description
E	External delivery	I	Internal delivery
W	Workplace-based delivery	N	Not applicable – recognition or prior learning/credit transfer

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Employer	Test MP Account	Apprentice	Estelle Timmermans
RTO	Master Plumbers & Mechanical Services Association of Australia	Epsilon Number	1010101010
Qualification	Certificate III in Plumbing	Qualification Code	CPC32420

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### Part III - Employer Progression Sign Off

It is a requirement for Apprentices that the Employer confirms competency in the workplace against each unit of competency completed in the workplace.

Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.

CPCPCM2043 Carry out WHS requirements

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.

CPCCWHS2001 Apply WHS requirements, policies and procedures in the construction industry

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.

CPCPCM2039 Carry out interactive workplace communication

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

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**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPCM2046 Use plumbing hand and power tools

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

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UEECD0007 Apply work health and safety regulations, codes and practices in the workplace

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCCCM2012 Work safely at heights

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

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CPCCCM3001 Operate elevated work platforms up to 11 metres

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

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CPCPCM2055 Work safely on roofs

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

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HLTAID011 Provide First Aid

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
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1. Face to face	2. Post		3. Email	

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CPCPCM3023 Fabricate and install non-ferrous pressure piping

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPCM2048 Cut and join sheet metal

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPCM2040 Read plans, calculate quantities and mark out materials

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

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CPCPCM3024 Prepare simple drawings

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPCM2047 Carry out levelling

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPIG2021 Design domestic urban irrigation systems

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
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<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

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CPCPIG3021 Set out, install and commission irrigation systems

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

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CPCPIG3022 Install and commission domestic irrigation pumps

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPWT3021 Set out and install water services

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
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<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

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CPCPWT3026 Install and fit off sanitary fixtures, water services and adjust water service controls

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

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CPCPWT3027 Install backflow prevention devices

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPWT3028 Install property service

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
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CPCWC2001 Complete penetrations and flashings

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
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<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.

CPCPCM2045 Handle and store plumbing materials

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.

CPCPCM3021 Flash penetrations through roofs and walls

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPRF3022 Fabricate and install roof drainage systems

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPCM3022 Weld polymer pipes using fusion method

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPSN3022 Install discharge pipes

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPGS3056 Size and install consumer gas piping systems

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPCM3025 Install trench support

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPDR2021 Locate and clear blockages

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPCM2049 Cut using oxy-acetylene equipment

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPCM2052 Weld mild steel using oxy-acetylene equipment

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPDR3021 Plan layout and install below ground sanitary drainage systems

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPGS3049 Install gas appliance flues

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPGS3054 Calculate and install natural ventilation for Type A gas appliances

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPGS3061 Install and commission Type A gas appliances

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPCM2054 Carry out simple concreting and rendering

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPRF2023 Collect and store roof water

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPSN3025 Install pre-treatment facilities

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPWT3024 Install and maintain domestic water treatment equipment

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPWT3025 Install water pumpsets

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPRF2022 Select and install roof sheeting and wall cladding

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPRF3021 Receive roofing materials

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPRF3023 Fabricate and install external flashings

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPRF3024 Install roof components

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPRF3026 Install roof sheets, wall cladding and complex flashings

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPWT3020 Connect and install storage tanks to a domestic water supply

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPWT3022 Install and commission water heating systems and adjust controls and devices

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPWT3029 Install water pipe systems

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPGS3046 Install LPG systems in caravans, mobile homes and mobile workplaces

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPGS3047 Install LPG systems in marine craft

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.

CPCPGS3048 Install gas pressure control equipment

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.

CPCPGS3059 Install LPG storage of aggregate storage capacity up to 500 litres

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.

CPCPGS3060 Install LPG storage of aggregate storage capacity exceeding 500 litres and less than 8 kl

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPDR2025 Install stormwater and sub-soil drainage systems and drain work site

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPDR2026 Install prefabricated inspection openings and inspection chambers

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPDR3023 Install on-site domestic wastewater treatment plants and disposal systems

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.

CPCPRF3025 Install roof coverings to curved roof structures

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.

CPCPSN3026 Install sewerage pumpsets

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.

CPCPSN3011 Plan the layout of a residential sanitary plumbing system and fabricate and install sanitary stacks

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPCM2053 Weld using metal arc welding equipment

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPGS3051 Purge consumer piping

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPGS3052 Maintain Type A gas appliances

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPGS3053 Disconnect and reconnect Type A gas appliances

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPFS3031 Fabricate and install fire hydrant and hose reel systems

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

**Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.**

CPCPFS3038 Test and maintain fire hydrant and hose reel installations

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face	2. Post		3. Email	

Qualification: CPC32420 - Certificate III in Plumbing

Apprentice name: Estelle Timmermans

Epsilon number: 1010101010

Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.

CPCPCM2041 Work effectively in the plumbing services sector

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face		2. Post		3. Email

Please list units that will be delivered and assessed at this stage and record the proposed date and agreed contact method for the Employer confirmation of competency in the workplace.

CPCPFS3037 Install residential life safety sprinkler systems

Proposed Completion Date	Agreed Contact Method	Actual Date of Employer Confirmation	Employer Signature	OR: Records Reference
Please see unit proposed completion date in Part II of this Training Plan	3. Email			
<b>Employer Contact Method</b>				
1. Face to face		2. Post		3. Email

**Qualification:** CPC32420 - Certificate III in Plumbing

**Apprentice name:** Estelle Timmermans

**Epsilon number:** 1010101010

**The following section is to be signed when the apprentice has completed their qualification.**

In line with Competency Based Completion requirements by signing the following section, you agree that Estelle Timmermans has completed the 'off the job' training component of their apprenticeship. This will also complete their apprenticeship on the date stated below.

To be completed once competence for the above qualification has been established					
I certify that the effective completion of the qualification is 2028-06-05					
<b>Qualification</b>	<b>Certificate III in Plumbing</b>			<b>Qualification Code</b>	<b>CPC32420</b>
<b>Employer</b>	<b>Test MP Account</b>	<b>Apprentice/Trainee</b>	<b>Estelle Timmermans</b>	<b>RTO</b>	<b>Master Plumbers &amp; Mechanical Services Association of Australia</b>
<b>Name</b>	<b>Estelle Timmermans</b>	<b>Name</b>	<b>Estelle Timmermans</b>	<b>Name</b>	<b>Brendan Gould</b>
<b>Signature</b>		<b>Signature</b>		<b>Signature</b>	
<b>Date</b>		<b>Date</b>		<b>Date</b>	

#### Information about Competency Based Completion

*As of 1 January 2011, all plumbing apprenticeships in Victoria operate as Competency Based Completion (CBC). Please note these dates refer to the date training commenced with a Registered Training Organisation (RTO) and not the commencement date of the training contract. This means all apprentices are able to complete their training at their own pace, without being locked into a fixed time period. The rate they progress through their apprenticeship is determined by demonstrating they have met competency-based standards through their training program and related work, not by the time they spend in training.*

*The apprenticeship is completed when all the competencies of the structured training have been achieved **and** the employer has returned written confirmation of the apprentice's competence as an employee in the workplace to the RTO.*

*Completion may be formalised by the joint signing off on the training plan.*

*RTOs must ensure that clear advice has been provided to the employer that this confirmation completes the training contract for an apprenticeship. When the RTO has received the confirmation from the employer, the RTO will enter the information into the apprenticeship database known as Epsilon.*

*The VRQA will then write to both the employer and the apprentice confirming that the apprenticeship is completed.*

For further information refer to <https://www.education.vic.gov.au/training/Pages/default.aspx> or <https://www.vrqa.vic.gov.au/apprenticeships/Pages/for-employers-of-apprentices-and-trainees.aspx> for further information about apprenticeships and CBC requirements.